

**NOTICE OF REGULAR MEETING
OF THE KENDALL COUNTY COMMISSIONERS COURT**



NOTICE is hereby given that a regular meeting of the above named Commissioners Court will be held on the **22nd** day of **August 2016** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections:

All matters listed on the following Agenda may be discussed in Executive Session at the option of the Kendall County Commissioners Court and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION

1. Call to Order - 9:00 a.m.
Pledge of allegiance to the United States Flag
Pledge of allegiance to the Texas Flag
Comments from the bench
2. Consideration and action on approval of the Minutes for August 8 and 15, 2016: Sally Peters, Deputy Clerk/Administrative Assistant
3. Presentation of Service Awards:
 5 years: William Bolzle, Parks Department
 5 years: Jesus Minjarez, Recycling Center
 25 years: Dennis Rust, Road & Bridge
4. Introductions / Recognitions
5. Consideration and action on the approval of FY2016 Budget Adjustments: Corinna Speer, County Auditor
6. Consideration and action on the approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor
7. Consideration and action on the approval of the Monthly Reports for July 2016: Corinna Speer, County Auditor
8. Discuss and approve Investment Report for 3rd Quarter FY 2016 (April, May & June 2016): Sheryl D'Spain, County Treasurer
9. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal

10. PUBLIC COMMENTS— opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. *Comments are limited to 3 minutes.*
11. Consideration and action on a request for relief from road frontage and platting requirements in accordance to Sections 101 and 102 of the Kendall County Development Rules and Regulations. The proposed division will create a family cemetery with access on Holiday Road (Lindsey Danielle Lindner Carr, Trevor Glenn Lindner, Shey Everett Lindner): Chad Carpenter, Commissioner, Precinct 4 / Rick Tobolka, County Development Manager
12. Consideration and action on the partial release of financial guarantee (cash deposit) for Miralomas Garden Homes Subdivision, Unit 1, in the amount of \$303,325.00 for TXDOT approved work on State Highway 46 West providing access to the subject subdivision: Mike Fincke, Commissioner, Precinct 1 / Rick Tobolka, County Development Manager
13. Consideration and action concerning amending the County Resolution and Order concerning tax abatement: Donald W. Allee, County Attorney
14. Consideration and action concerning an interlocal agreement between Kendall County and the City of Boerne concerning provision of health sanitarian services: Donald W. Allee, County Attorney
15. Consideration and action concerning job description for Assistant County Health Sanitarian: Donald W. Allee, County Attorney
16. Consideration and action to approve the appointment of Election Judges which includes election precinct judges, central counting station judges and the early voting ballot board judge for a term of one year beginning September 1, 2016 and ending August 31, 2017: Staci Decker, Elections Administrator
17. Consideration and action to approve the permanent appointment of various personnel for the Central Counting Station: Staci Decker, Elections Administrator
18. Consideration and action to approve the Polling Locations for the November 8, 2016 General Election: Staci Decker, Elections Administrator
19. Consideration and action concerning the revision of the Supervisor's Accident Investigation Form: Robert Kinsey, Facilities Manager and Safety Committee Chairman
20. EMS Building Project Status Report: Mike Fincke, Commissioner Precinct 1
21. Status report on Herff Road Phase II: Rick Tobolka, Interim County Engineer
22. Summary of operations activities for July 2016: Jean Maxwell, Operations Supervisor
23. Summary of road activities for July 2016: Ricky Pfeiffer, Road Supervisor
24. Consideration and action on paying Road & Bridge employees for emergency call out time: Ricky Pfeiffer, Road Supervisor

BREAK**EXECUTIVE SESSION (Closed to public)**

Pursuant to Chapter 551 of the Texas Government Code

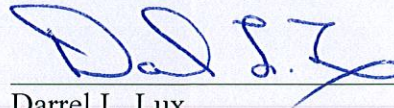
- I. The Court will meet in Executive Session pursuant to Section 551.071 to seek the advice of the County Attorney and / or attorney(s) representing the County, concerning pending and / or threatened litigation, settlement offers and / or matters in which the duties of the attorney(s) under the Texas Rules of Professional Conduct of the State Bar of Texas require confidential communications. Specific topics to be discussed are as follows:
 1. County authority and obligations concerning subdivisions, county property, roads and bridges
 2. Five Oaks Holding LLC D/B/A Bella Springs Special Events Venue, Plaintiffs vs. B. Scott Kehoe and Tanita F. White Kehoe, Defendants
 3. Richard Wagner, Beverly Wagner, Steven Clouse, Gerardine Clouse, Jeff Jureczki, Tiffany Jureczki, Robert C. Chambers, Rena M. Chambers, Sandra Glomski, Jeff Dunklin and Karen Brickey, Plaintiffs vs. Thomas David White, Jennifer White, Tanita Faye Kehoe and Scott Kehoe, Defendants
- II. The Court will meet in Executive Session pursuant to Section 551.072 to deliberate the purchase, exchange, lease or value of real property. (Note: Deliberation in an open meeting would have a detrimental effect on the position of Kendall County in negotiations with a third person.)
 1. Capital improvements / real estate
- III. The Court will meet in Executive Session pursuant to Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee:
 1. Duties and responsibilities of the County Attorney's Office
 2. Duties and responsibilities of the County Auditor's Office
 3. Duties and responsibilities of the Constable Precinct 1
 4. Duties and responsibilities of the Constable Precinct 2
 5. Duties and responsibilities of the Constable Precinct 3
 6. Duties and responsibilities of the Constable Precinct 4
 7. Duties and responsibilities of the County Clerk's Office
 8. Duties and responsibilities of the Development Management Department
 9. Duties and responsibilities of the District Clerk's Office
 10. Duties and responsibilities of the Elections Department
 11. Duties and responsibilities of the EMS Department
 12. Duties and responsibilities of the County Engineer
 13. Duties and responsibilities of the County Extension Department
 14. Duties and responsibilities of the Facilities Maintenance Department
 15. Duties and responsibilities of the GIS/911 Coordinator
 16. Duties and responsibilities of the Health Inspector
 17. Duties and responsibilities of the Human Resources Department
 18. Duties and responsibilities of the Indigent Health Department
 19. Duties and responsibilities of the Information Technology Department
 20. Duties and responsibilities of the County Judge's Office

- 21. Duties and responsibilities of the County Court at Law Office**
- 22. Duties and responsibilities of the Justice of the Peace Precinct 1 Office**
- 23. Duties and responsibilities of the Justice of the Peace Precinct 2 Office**
- 24. Duties and responsibilities of the Justice of the Peace Precinct 3 Office**
- 25. Duties and responsibilities of the Justice of the Peace Precinct 4 Office**
- 26. Duties and responsibilities of the Juvenile Probation Department**
- 27. Duties and responsibilities of the Parks Department**
- 28. Duties and responsibilities of the Road & Bridge Department**
- 29. Duties and responsibilities of the Sheriff's Office**
- 30. Duties and responsibilities of the Tax Assessor-Collector's Office**
- 31. Duties and responsibilities of the County Treasurer's Office**
- 32. Duties and responsibilities of the Veterans Service Officer**
- 33. Duties and responsibilities of the Victim Services Department**

**RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM
EXECUTIVE SESSION DELIBERATIONS**

ADJOURNMENT

Dated this the 18th day of August 2016.



Darrel L. Lux
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 18th day of August 2016.



Darlene Herrin
County Clerk

Posted at 3:45 p.m. on the 18th day of August 2016-sup

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.